

Town of Newfield Regular Town Board Meeting Minutes  
May 12, 2011

The regular meeting of the Newfield Town Board was called to order by Supervisor Driscoll at 7:00PM. Present: CP James, CP Laughlin, CP Hart, CP Trask and Supervisor Driscoll. Also present: Atty. Edward Hooks, Code Enforcers Tony Petito and Harry Wright.

#### PRIVILEGE OF THE FLOOR

Lynn Watros, Main St. spoke to the Board regarding a candle lite vigil that will be held at the Mill Park for Alexis Holley. Also, there is a wishing well that has been built and a resident would like to donate it as a Memorial for Alexis. Supervisor Driscoll stated that he would like to bring that up under Agenda Changes and discuss this issue later in the meeting.

Motion was made by CP Hart approving the April 14, 2011 regular Board Meeting Minutes. Motion was seconded by CP Trask. All approved.

#### AGENDA CHANGES

Supervisor Driscoll stated he had a couple of changes in the Agenda. 1. Would like to add discussion and resolution to increase the youth program-CCE to \$5,000.00 from the contingency line A1990.4. 2. A resolution to appoint 2 new members to the Recreation Advisory Committee. 3. The wishing well donation will be added under New Business E.

#### CORRESPONDENCE

Supervisor Driscoll stated that he had received certificates from the NYS Town Clerk's Assoc. for Katharine Crance, Town Clerk and Karen Miller-Kenerson, Deputy Town Clerk for their attendance at the 3-day conference held in Buffalo. Katharine also wrote a grant and received a \$500.00 scholarship to help with the expenses of the conference.

#### NEW BUSINESS

Supervisor Driscoll introduced Dr. Cheryl Thomas, Superintendent of the Newfield Central School District and Sylvia Allinger; President of the Newfield Central School Board, they presented a very informative presentation on the 2011-2012 school budget.

Dustin James, Recreation Director spoke to the Board regarding the proposal for a Newfield Town Recreation Needs Assessment. CP Hart asked why he was bringing a resolution of this nature to the Board. Mr. James stated that this was new to the municipality and he would like Board approval and support. Mr. James also stated he would like to add an Assessment Committee which would be made up of the Newfield Recreation Advisory Committee and 7 persons from the Community at large.

After discussion motion was made by CP James to approve Resolution No. 4-2011. Motion was seconded by CP Hart.

RESOLUTION NO. 4-2011 TO UNDERTAKE A NEEDS AND OPERATIONAL ASSESSMENT OF NEWFIELD TOWN RECREATION PROGRAMS.

WHEREAS external revenue streams that have historically supported Town of Newfield Recreation Programs are diminishing, in some cases may be permanently suspended threatening the continuation of some youth development activities; and

WHEREAS the last Town wide recreation assessment, which was conducted in 2004, was limited in scope, provided recommendations that concentrated on youth-centered sports activities while excluding youth development activities; and

WHEREAS the Town has hired a new and full-time Director of Recreation following several year-period that experienced a rate of turnover in the position that generated concern; and

WHEREAS the members of the Town Board view these developments as a transition and an opportunity to strengthen recreation programs and activities benefiting the residents of Newfield across all age groups; and

NOW THEREFORE BE IT RESOLVED BY THE TOWN OF NEWFIELD, NY AS FOLLOWS:

SECTION 1 Intent

It is the intent of the Town to establish a Newfield Recreation Assessment Committee comprised of members of the Newfield Recreation Advisory Committee and other person from the community at large.

SECTION 2 Purpose and Charge

The Assessment Committee shall take stock of and undertake a review of the current programs and activities, assess needs and make recommendations to the Town Board on future plans for Recreation in the Town of Newfield.

1. Types of activities offered, population served and numbers served with demographic data and comparisons year-to-year beginning in 2008.
2. Review Town of Newfield's 2010 census data and convene focus groups of residents representing the Town's demographic around the subject of recreation with a view towards understanding future trends and recreation needs of the residents.
3. Examine the operation, administrative and financial needs of the Town of Newfield Recreation Department.
4. Using the information collected provide a report to the Town Board on the state of recreation and youth development programs, potential development of additional program opportunities and recommend strategies to sustain current and future recreation needs.

SECTION 3 Composition

The Newfield Recreation Assessment Committee shall be comprised of 12 Town residents, 5 seated from the Newfield Advisory Committee and 7 drawn at-large from the community who are representative of persons who work or volunteer in the field of recreation, are consumers of recreation activities, and represent the interests the various demographics and interests of the Town's population. The Committee Chair shall be appointed by the Town Board.

SECTION 4 Timeline

The Newfield Recreation Assessment Committee shall be convened by June 15, 2011 and shall report to the Town Board at its October 13<sup>th</sup> meeting.

AYES

CP James

CP Laughlin

CP Hart

CP Trask

Supervisor Driscoll

NAYS

None

Motion carried.

A discussion was held regarding increasing line item CR7310.4 Youth Program-CCE to \$5,000.00.

RESOLUTION NO. 5-2011 INCREASE LINE ITEMS IN YOUTH PROGRAM FROM CONTINGENCY LINE

WHEREAS the Town Board would like to move monies to line item CR7310.4 \$7562.00 in order to cover the costs of the Cornell Cooperative Extension Youth Program.

NOW THEREFORE E IT RESOLVED the following monies will be moved:

\$1694.00 from CR7310.106 Satellite Camp Director

\$4068.00 from CR7310.116 Satellite Camp Employee

\$1800.00 from CR7310.406 Satellite Camp Contractual

These monies will be moved to CR7310.41 Youth Program Cornell Cooperative Extension.

Motion was made by CP Hart to approve the monies being moved to the Youth Program. Motion was seconded by CP Trask

AYES

CP Hart

CP Trask

CP James

CP Laughlin

Supervisor Driscoll

NAYS

None

Motion carried.

A discussion was held regarding the Memorial Wishing Well to be placed at Mill Park in memory of Alexis Holley.

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Motion was made by CP James that the Memorial Wishing Well should be a 30 day memorial at this time. If this is to be a permanent memorial at the Park then it should be presented to the Board formally with the intentions for the well along with the wishes of the family. At this time it is very vague if the family is aware of the donation and who will be responsible for the upkeep. Motion was seconded by CP Trask. All approved.

#### OLD BUSINESS

The request by the Planning Board to increase the Planning Budget line A8020.4 \$2,785.00 from the Contingency Line A1990.4 will be discussed in June.

Motion was made by CP Laughlin to approve the payments of the May bills. Motion was seconded by CP Trask. All approved.

General Fund Totaling	\$46,998.57
Highway Fund Totaling	\$25,176.15
Recreation Fund Totaling	\$ 93.99
Sewer Fund Totaling	\$ 567.50
Street Light Fund Totaling	\$ 1,229.69
Water 1 Fund Totaling	\$ 4,511.71
Water 2 Fund Totaling	\$ 1,435.68

#### REPORTS

Supervisor – Supervisor Driscoll stated that he has been talking with Rob Brewer, Water/Sewer Supervisor and has asked him to be thinking about time lines for the new water tank.

Highway Superintendent – No Report

Recreation – No further Reports

Tompkins County Legislature – No Report

Code Enforcement – Code Enforcer Tony Petito reported on the cases he is working on and will be doing final inspections this week. He has 3 new cases he is working on.

Code Enforcer Harry Wright – No report.

There being no further business motion was made by CP Laughlin to adjourn the regular meeting at 8:20PM. All approved.

Respectfully submitted,

Katharine Crance  
Town Clerk

May 16, 2011  
Date

DRAFT