

Newfield Planning Board Meeting

May 18, 2011

In Attendance:

Planning Board: Gary Goff (Chair), Randy Brown, Tony Russo, Jim Haustein (secretary)

Minutes submitted by: Jim Haustein

Agenda Items

- Venue for public input meetings: community group meetings and Town Hall “open door” meetings.
- Status of Nancy Potter and student hiring.
- Review and comment on draft PowerPoint presentation for community group meetings.
- Other items of discussion.

Public Input Meetings

Three types of public input meetings are planned:

- Participation at already-established meetings of select community groups.
- “Open door” at the Town Hall.
- Three evening facilitated discussions at the school with three topics to be discussed at each meeting.

To date, the Planning Board has received little response from community groups regarding the Planning Board participating at an established meeting. (Exception is Gary Goff who has received feedback from the Rod and Gun Club). Several Planning Board members agreed to take an action item to contact specific community groups; see “Action Items” below.

Randy Brown indicated that a high school class on the Planning Board activities and the Comprehensive Plan is still a possibility.

Open door meetings at the Town Hall are scheduled for Saturday, June 11, 2011 from 9 AM to noon and Sunday, June 12, 2011 from 1 PM to 4 PM. The following have agreed to host these meetings. Other Planning Board members are encouraged to also volunteer to help. Jim Haustein will be a “stand-by” in the event of cancellations:

- Saturday, June 11 – Randy Brown, Tony Russo
- Sunday, June 12 – Randy Brown, Gary Goff

Nancy Potter and Student Hire

Gary Goff and Nancy Potter are planning to talk prior to Memorial Day regarding Nancy’s possible involvement with the public input meetings.

Gary Goff has a potential student to assist with the public input meetings. This would be a special credit, work project assignment.

The Newfield Town Council would like additional information regarding roles and responsibilities for Nancy Potter and the student before the expenditure for their assistance is approved. Gary Goff will investigate this further. Jim Haustein agreed to provide assistance for developing a written “proposal.”

Community Group Meeting PowerPoint Presentation

Gary Goff requested additional graphics in the presentation and a placeholder for a page that would convey Comprehensive Plan Survey results that are of most interest to each Community Group where the presentation will be given.

Gary Goff will review the presentation and pass comments to Jim Haustein who will complete the next revision of the presentation and e-mail to Board members for final comment.

Other Items

The Planning Board needs to “advertise” the Town Hall open door meetings on June 11 – 12. Gary Goff will investigate posting on the Town bulletin board. Jim Haustein will contact the Newfield News and prepare a flyer for the Town Hall and Library.

Gary Goff will review Planning Board meeting minutes before he forwards for posting on the Town web site.

ACTION ITEMS:

- The following agreed to contact the community groups indicated for a possible Planning Board presentation at a regularly-scheduled meeting:
 - Randy Brown – Lions, Newfield Business Association, Newfield School Board, Senior Citizens.
 - Gary Goff – Newfield Fire Department.
 - Tony Russo – Lady Bugs/Red Hatters.
- Jim Haustein to provide copies of the Inventory Report and Comprehensive Plan Survey for the June 11 and 12 open door meetings at the Town Hall. Randy Brown will obtain copies of other maps and visuals.
- Gary Goff will review the PowerPoint presentation and pass comments to Jim Haustein who will complete the next revision of the presentation and e-mail to Board members for final comment.
- Gary Goff will investigate posting on the Town bulletin board to “advertise” the Town Hall open door meetings on June 11-12. Jim Haustein will contact the Newfield News and prepare a flyer for the Town Hall and Library.