

Newfield Planning Board Meeting

July 20, 2011

In Attendance:

Planning Board: Gary Goff (Chair), Tony Russo, Gene Yaples, Jim Haustein (secretary)

Minutes submitted by: Jim Haustein

Agenda Items

- Upcoming Facilitated Meetings

Facilitated Meetings

Three evening Facilitated Discussions will be held from 7:00 to 8:45 PM on the second floor of the Newfield Public Library with three topics to be discussed at each meeting. These will cover topics included in the Comprehensive Plan Inventory Report:

- Group 1: Housing and Population; Transportation; Municipal Utilities. Date is August 3.
Facilitators indicated below:

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| Housing and Population | Randy Brown |
| Transportation | Gary Goff |
| Municipal Utilities | Christine Ranney |

- Group 2: Economic Development; Energy; Health, Safety and Security. Date is August 15.
Facilitators indicated below:

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| Economic Development | Randy Brown |
| Energy | Gary Goff |
| Health, Safety and Security | Tony Russo |

- Group 3: Agriculture; Forest, Wildlife Management and Natural Areas; Water/Watershed. Date is August 24. Facilitators indicated below:

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| Agriculture | Gene Yaples |
| Forest, Wildlife Management and Natural Areas | Randy Brown |
| Water/Watershed | Gary Goff |

A citizen who attended the one of the previous Town Hall open door meetings (Nancy Dolge) has expressed an interest in providing assistance for the Facilitated Discussions.

A series of about five questions must be developed for each discussion. They should begin with a relevant result from the Comprehensive Plan Survey and then ask what can be done to ensure that this goal is realized. It is anticipated that about three of these questions will be discussed at each discussion. Ensuing dialogue would include challenges, any remediation and what the Planning Board can do to help.

A questionnaire needs to be developed for obtaining citizen feedback after they have attended the Facilitated Discussion meetings. This should include the following questions:

- Do you know more about the Newfield Planning Board than prior to attending a Facilitated Discussion? (Choose on a scale from 1 low to 5 high).
- Do you know more about the Newfield Comprehensive Plan Inventory Report than prior to attending a Facilitated Discussion? (Choose on a scale from 1 low to 5 high).
- Do you know more about the Newfield Comprehensive Plan Survey than prior to attending a Facilitated Discussion? (Choose on a scale from 1 low to 5 high).
- Do you know more about the goals and objectives of the Newfield Comprehensive Plan than prior to attending a Facilitated Discussion? (Choose on a scale from 1 low to 5 high).
- What three goals should the Town of Newfield have for the next five years?

With regard to advertising the Facilitated Discussions,

- A request was made to list the Facilitated Discussions on the Newfield Calendar, <http://townofnewfieldny.com/community/calendar.html>.
- A request has been made to post notice of the Facilitated Discussions on the Town Bulletin Board (bank display board).
- A calendar entry and news release were provided to the *Tompkins Weekly* and the *Ithaca Times*.
- An article has appeared in the latest edition of the Newfield News.

On another note, Gary Goff is scheduled to give a Community Group meeting at the school on September 1.

ACTION ITEMS:

- Based on the assigned facilitators indicated above, Planning Board members should provide Jim Haustein your list of five questions no later than one week prior to the date of the Facilitated Discussion. They should begin with a relevant result from the Comprehensive Plan Survey and then ask what can be done to ensure that this goal is realized.
- Gary Goff to provide flip charts and a projector for the Facilitated Discussions.
- Jim Haustein to provide copies of the Comprehensive Plan Survey and Inventory Report for the Facilitated Discussions.
- Jim Haustein to finalize the questionnaire for the Facilitated Discussions.